



Privacy Notice for Governors at Slimbridge Primary School

Slimbridge Primary School is a data Controller for the purpose of the Data Protection Act (2018). This means we collect information from you and may receive information about you. We use this data to:

- Keep our children safe and healthy
- Support their teaching and learning
- Monitor, report and share progress and achievements
- Assess how well we, as a school, are doing
- To comply with the law regarding sharing data
- Evidence good governance and best practice

The information we collect and hold includes your:

- personal details (such as name, address, contact method)
- personal characteristics (such as employment, marital status)
- information about when you come into school (such as meetings and visits)

We collect and use information under section 6(1)(e) '*Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller*'.

We are also required by law to pass some information to the Local Authority, the Department for Education, and safeguarding authorities. But we will not give information about you to anyone outside the school without your consent unless the law, or our procedures, allow us to.

Most of the information you provide to us is required, but some of it is provided on a voluntary basis. In order to comply with the DPA(2018), we will tell you if you are required to provide certain information to us or if you have a choice in this.

We will hold your information for as long as you are a governor in school with us. Once you leave we will remove your information from our systems.

If you want to see a copy of the information about you that we hold and/or share, please contact Roger Slater, Clerk to the Governing Body or Lisa Hillman, Headteacher.

If you require more information about how the Local Authority or Department for Education store and use your information, then please go to the following websites:

<http://www.gloucestershire.gov.uk/article/105060/Privacy-Notices>

OR

<http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause>

Withdrawal of consent and the right to lodge a complaint

Where we are processing your personal data with your consent, you have the right to withdraw that consent. If you change your mind, or you are unhappy with our use of your personal data, please let us know by contacting: admin@slimbridge.gloucs.sch.uk

Last updated

We may need to update this privacy notice periodically, so we recommend that you revisit this information from time to time.

Contact

If you would like to discuss anything in this privacy notice, please contact:

Data Protection Officer – Gloucestershire County Council on 01452 583619 or email

schoolsdpo@gloucestershire.gov.uk